



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Issue Date: September 3, 2021

☐ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions

Posting No.: 330-21

☒ Interested individuals who meet the stated requirements

TITLE: Instructional Technician Secured Facilities

SALARY: \$42,709.78 - \$59,981.41

LOCATION: East Jersey State Prison, Education Unit – Rahway NJ

JOB DESCRIPTION: Under close supervision of a professional-level instructor, teacher, or counselor within the Department of Corrections or Juvenile Justice Commission, assists in a variety of remedial/instructional support services during formal and informal classes, discussions, lessons, and educational experiences of assigned inmates, youth groups and/or individuals within a secured facility, residential community home or day program for juveniles. Applies a guided process of assigned paraprofessional level work, discipline, and directed study; does other related work as required

REQUIREMENTS:

EDUCATION: Sixty (60) semester hour credits from an accredited college or university, including or supplemented by eighteen (18) semester hour credits in a combination of any of the following areas: education, social work, criminal justice/law and justice, psychology, sociology, philosophy, anthropology, political science, urban studies, history, geography, communication, math, physical or natural science, English or other related field.

PLEASE INCLUDE RESUME AND COPY OF TRANSCRIPTS (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN SEPTEMBER 20, 2021.

Forward Response To:

Dawn Graeme, Manager, Human Resources
Regional Personnel Services, Region 2
East Jersey State Prison
Lock Bag "R"
Rahway, NJ 07065

**Emailed resumes are to be
sent only to:**

DOC_OHR-Region2@doc.nj.gov